

BYLAWS OF THE ASSOCIATION OF DISCIPLE MUSICIANS

Approved: St. Olaf Conference
Business Meeting, Saturday Evening
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BYLAWS OF THE ASSOCIATION OF DISCIPLE MUSICIANS.....1

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ARTICLE I -- NAME AND AFFILIATION

Section 1. The name of this organization is The Association of Disciple Musicians.

Section 2. The Association of Disciple Musicians shall be affiliated with the Christian Church (Disciples of Christ), cooperating in denominational life administratively through The Disciples Home Missions.

ARTICLE II – PURPOSE

Section 1. The purpose of this organization shall be to increase the effectiveness of church musicians as they participate in the mission of the Church. The term "church musician" shall be interpreted to include all persons who lead or otherwise participate in church music by vocation or avocation.

Section 2. Specific objectives shall be:

- A. To elevate and improve the standard of music and its use within the total life of the Church.
- B. To maintain an organization which will promote fellowship, provide for the exchange of ideas and initiate Conferences for study and inspiration among church musicians.
- C. To study the relationship of music to worship, education, and other aspects of church life.
- D. To contribute to the development of a close working relationship among musicians, ministers, and the laity.

ARTICLE III -- MEMBERSHIP

(Amended July 28, 2004)

Section 1. Active membership shall be open to church musicians, clergy, and the laity upon payment of dues. An active member is entitled to voting privileges and election to office.

Section 2. Student membership shall be open to full-time students in a secondary school, college, university, or a seminary, upon payment of dues.

Section 3. Dues, payable annually, shall be established for membership categories defined in Sections 1 and 2 by recommendation of the Council and approval of the Association. Dues for the membership year beginning with the opening date of the Conference shall be incorporated into fees listed on the registration flyer or may be paid separately when not attending a Conference.

Section 4. The membership year shall extend from the opening date of the annual Conference to and including the date preceding the following annual Conference.

Section 5. All members shall be entitled to single copies of all Association publications and printed announcements.

ARTICLE IV – MEETINGS

Section 1.The Association shall hold an annual national Conference.

Section 2.The location, dates, program, and schedule of the National Conference shall be determined by the Council. It is recommended that Conferences be located on a rotation basis to serve the various geographical areas of the Association membership.

Section 3.The annual business meeting of the Association shall be held at the national Conference. Robert's Rules of Order Newly Revised shall be used as a guide for proper parliamentary procedure.

Section 4.Special meetings may be called by the President.

ARTICLE V – COUNCIL

Section 1.The elected Council of the Association shall be responsible for planning and administering the program of the Association. This involves general supervision of the affairs of the Association between annual business meetings and the performance of all duties as specified in these bylaws. The Council shall be subject to the orders of the Association.

Section 2.The Council shall have ten (10) members elected by the Association from the membership at large. Four members shall be elected to the Council in the first year, three members shall be elected to the Council in the second and third years, all for a term of three years. This three-year cycle is then repeated. No Council member may serve two successive terms on the Council, but may be re-elected after an absence of three years from the Council.

Section 3.A council member elected to the office of President Elect may have his/her membership on the Council extended one year to succeed to the office of President, thus temporarily increasing the number of the Council.

Section 4.Ex-officio members of the Council shall be the immediate past president of the Association and a representative of the Disciples Home Missions, Christian Church (Disciples of Christ) designated by the President of the division.

Section 5.The executive committee shall appoint a nominating committee consisting of a chairperson and four active Association members selected from various geographical areas of the Association membership. This committee shall be chaired by a member of the current Council, not the president or president elect, and shall also include one former Council member. The membership of the committee shall be announced at the annual business meeting. The committee shall actively seek recommendations for nominations to the Council from the membership of the Association. The committee shall nominate three active members in good standing who have attended at least one recent national Conference and who have agreed to have their names placed in nomination for the Council.

Section 6.The names of the nominees shall be announced in the last issue of the Association publication or by special mailing three months prior to the next annual business meeting. At that meeting additional nominations may be made from the floor with the assent of the nominees.

Section 7.The three nominees receiving the highest number of votes shall be elected and shall attend the next regular meeting of the Council as ex-officio members, without vote. The term of office for the new Council members shall begin at the close of the annual Conference at which they are elected.

ARTICLE VI – OFFICERS

Section 1. Executive officers of the Association shall be President, President Elect, Secretary, and Treasurer, elected by and from the Council. These officers plus the representative of the Disciples Home Missions, shall constitute the executive committee. A quorum for the executive committee shall be the President, two other elected officers, and the division representative.

Section 2. The Council shall elect the executive officers for a one-year term at the first meeting of the Council following the annual business meeting of the Association. The President Elect shall be elected President at this meeting. All elected officers shall assume office at the close of the Conference at which the election occurs.

Section 3. No officer may succeed himself in a particular office. The treasurer can succeed him/herself and is the only exception. An officer may have his/her membership on the Council extended by one year to complete his/her term thus temporarily increasing the number on the Council. The President Elect shall have been a member of the Council for at least one year prior to becoming President.

ARTICLE VII -- DUTIES OF OFFICERS

Section 1. The officers of the Association shall perform the duties prescribed by the bylaws and by parliamentary authority adopted by the Association.

Section 2. The President shall

- A. Preside at meetings of the Association, the Council, and the executive committee.
- B. Call special meetings of the Association, the Council, and the executive committee as necessary.
- C. Appoint a member from the Association to fill any vacancy that occurs on the Council.
- D. Act on behalf of the Council and the Association when necessary.
- E. Appoint committees or representatives to carry on the work of the Association. (See Article VIII, Section 1)
- F. Perform additional duties listed in the Operating Procedures.

Section 3. The President Elect shall

- A. Preside over meetings in the absence of the President.
- B. Assume the office of President for the unexpired portion of the term should the office of the President become vacant.

Section 4. The Secretary shall

- A. Record the minutes of meetings of the Association, the Council, and the executive committee and provide copies of the same for members of the Council.
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- B. Perform additional duties as listed in the Operating Procedures.

Section 5: The Treasurer shall

- A. Utilize the banking services of the Christian Church (Disciples of Christ) provided through the Disciples Home Missions. This shall be in cooperation with the representative of the division.
- B. Assist in the preparation of the annual financial report to the Association and the financial statement for the Conference for presentation at the annual business meeting.

- C. Present the projected budget as recommended by the Council at the annual business meeting of the Association.
- D. Serve as an assistant to the representative of the division in financial matters involving registration and other necessary monetary functions prior to and at the national Conference and during the fiscal year.
- E. Assemble and sign teaching and performance contracts with guest leaders for the Conference. Contract copies shall be filed with the division representative.

ARTICLE VIII – COMMITTEES

Section 1. The President shall appoint committees and/or chairpersons as deemed necessary by the Council or the Association to perform the business of the Association. These may include:

- General program chairperson for the Conference
- Local arrangements chairperson for the Conference
- Membership chairperson for the Association
- Editor of the Newsletter
- Publisher of the Newsletter
- Liaison representative to assist in coordinating Conference and Worship
- Seminar programs
- Others as needed

ARTICLE IX – FINANCES

Section 1. The Association of Disciple Musicians shall utilize the banking services available to it through the Christian Church (Disciples of Christ), Disciples of Home Missions.

Section 2. The fiscal year of the Association shall be January 1 through December 31.

Section 3. The amount of the dues for Association membership shall be recommended by the Council and approved by the Association. Dues and other moneys shall be payable to the Association through the Disciples Home Missions.

ARTICLE X -- PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the Robert's Rules of Order Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

ARTICLE XI – AMENDMENTS

Section 1. The foregoing may be amended at the national meeting of the Association by a two-thirds vote of members present.

Section 2. An amendment may be proposed by an active member and require the support of at least ten active members.

Section 3. The proposed amendment shall be submitted to the Council at least ninety (90) days before the annual business meeting.

Section 4. The text of the proposed amendment shall be distributed to the membership of the Association

thirty (30) days before the annual business meeting.

Section 5.The Council shall acknowledge, publish, and present to the Association all amendments submitted in accordance with the above four sections of Article XI.

ADDENDUM -- REGIONAL CHAPTERS

Section 1.Qualifications

A. Chapter bylaws

1. Consistent with the aims and goals of ADM.
2. Copy submitted to the Planning Council through its president.
3. Copy of meeting minutes and promotional materials to the ADM president.

B. Membership

1. Chapter Officers must be members of ADM.
2. ADM membership by Regional Chapter members should be strongly encouraged.
3. Local dues may be levied.
4. The above items should be reflected in the bylaws.

C. Chapter Activities may include, but are not limited to:

1. Conferences
2. Concerts
3. Publications

Section 2.Process

A. A provisional Regional Chapter of ADM will be formed by the Planning Council of ADM when a committee of at least two ADM members expresses a desire to initiate one.

B.If a provisional Chapter meets all the above qualifications, it will be granted a charter as a Regional Chapter.

C.The annual Chapter membership will be \$25 payable to ADM.

D.ADM is to have a presentation of promotional material for its membership and national Conference.

E.Attendance lists from Regional Conferences and/or membership drives to be sent to ADM, Disciples Home Missions, Indianapolis, Indiana.